ADDRESS CHANGE FORM

To,
SHRI RAM COMMODITIES
124-125/A, New Grain Market,
Hissar, Haryana 125001
Phone No - 01662-275551, 52, 53, 54, 55,
Fax No - 01662 275558

Date: _ _ / _ _ / _ _ _ _

Dear Sir/Madam,
I/We would request you to change my/our Address & Contact Details in my/our Shri Ram Commodities Account given below:
Trading Account ID: _____ Demat Account ID: _____

Old Correspondence Address	New Correspondence Address
Pin Code / Zip Code (Mandatory)	Pin Code / Zip Code (Mandatory)
Mobile # (Mandatory)	Mobile # (Mandatory)
Landline 1 # , Landline 2 #	Landline 1 # , Landline 2 #
(Country & Area Code for Foreign nos. & STD Code for Indian Contact nos. is mandatory)	(Country & Area Code for Foreign nos. & STD Code for Indian Contact nos. is mandatory)
E-mail ID (Mandatory)	

Old Permanent Address	New Permanent Address
Pin Code / Zip Code (Mandatory)	Pin Code / Zip Code (Mandatory)
Mobile # (Mandatory)	Mobile # (Mandatory)
Landline 1 # , Landline 2 #	Landline 1 # , Landline 2 #
(Country & Area Code for Foreign nos. & STD Code for Indian Contact nos. is mandatory)	(Country & Area Code for Foreign nos. & STD Code for Indian Contact nos. is mandatory)
E-mail ID (Mandatory)	

I/We request you that in future all my/our correspondence with Shri Ram Commodities should be sent at the above address till further notification from me/us. I/We also undertake not to file any Suit, Claims, initiate Legal proceedings in any Arbitration Forum, Court of Law, Legal Forum, Tribunal or before any Regulatory Authorities against Shri Ram Commodities or its Directors or its Employees in connection with non–receipt of Contract Notes and Statement of Accounts if the same is henceforth sent to the new address as mentioned above. I/We further undertake that I/we shall indemnify and keep indemnified Shri Ram Commodities or its Directors or its Employees from and against any loss, claims, liabilities, obligations, damages, deficiencies, actions, suits, proceedings or liability suffered or incurred or fastened due to any incorrect, wrong, false, misleading representations provided/disclosed by me/us to Shri Ram Commodities.

I/We also authorize Shri Ram Commodities to debit my account in lieu of mailing charges for sending any documents at my foreign address (Applicable for NRI client only) whenever required.

I/We am/are enclosing herewith _____as ID Proof(s) and _____as proof of New address.

Name(s) _____ _____ _____

Signature(s) _____ _____ _____

First/Sole Holder Second Holder Third Holder

Note: All Account holder(s) need to sign.

NOTE:

Please note that in order to change your Demat & Trading Account Address, you are required to provide your ID Proof(s) copy AND Proof of New Address.
All proof must be duly self attested (all the holders in case of joint DP account).
Hand written documents /Any Overwriting & Correction on the documents should be attested by issuing authority with original stamp & signature e.g. Hand written bank passbook should be attested by bank official, Overwriting & Correction on Driving license should be attested by RTO official etc.
Please submit separate proof in case the correspondence and Permanent Addresses are different.
Please mention N.A for whatever is inapplicable and strike-off wherever unfilled & submit the form in duplicate.
FOR NSDL ACCOUNT- Last DP Transaction Statement is required for Demat Address change.

List of valid Identity Proof:
(1) PAN card with photograph, (2) Passport, (3) Voter ID card, (4) Driving License, (5) Identity Card/Document with applicant's photo, issued by: (a) Central/State Government and its Departments,(b) Statutory/Regulatory Authorities,(c) Public Sector Undertakings,(d) Scheduled Commercial Banks,(e) Public Financial Institutions,(f) Colleges affiliated to Universities (this can be treated as valid only till the time the applicant is a student),(g) Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.

List of valid Address Proof (Applicable for both Indian & foreign Address):
(1) Ration Card, (2) Passport, (3) Voter ID card, (4) Driving License, (5) Bank Passbook/Bank Statement: (a) Bank Statement (with bank logo)/Bank Passbook (printed) – should clearly display account number, name & address of the client (not more than three months old). Bank Statement needs to be accompanied with a copy of bank cheque. (b) Bank Statement (without bank logo)/Bank Passbook (handwritten) – should clearly display account number, name & address of the client and it should be attested in original by the bank official with name, designation and signature of the attesting officer (not more than three months old). Bank Statement needs to be accompanied with a copy of original cancelled bank cheque; (6) Electricity Bill/Telephone Bill – Landline (not more than two months old), (7) Lease and License Agreement/Agreement for sale/Rent Agreement (8) Self – declaration by High Court & Supreme Court judges, giving the new address in respect of their own accounts (valid only for Demat). (9) Identity Card/Document with applicant's address, issued by: (a) Central/State Government and its Departments, (b) Statutory/Regulatory Authorities, (c) Public Sector Undertakings, (d) Scheduled Commercial Banks, (e) Public Financial Institutions, (f) Colleges affiliated to Universities (this can be treated as valid only till the time the applicant is a student), (g) Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc., to their Members.

The following additional documents can be submitted as valid proof of Foreign Address in addition to the above mentioned proofs: (1) PIO card, (2) Resident Permit (Govt. issued I-card)
Note: For the list of valid proofs of non-individual account kindly refer to the checklist updated on our website - http://www.shriramcommodities.com or mail us at customercare@shriramcommodities.com

Version 1.3